

MODULE 5

INTERVIEWING

PART 2

TOPICS TO COVER

- Preparing for the interview
- Preparing your team for the interview
- Setting up the room
- How to conduct the interview
- Welcoming your interviewee
- Follow Up questions
- Closing the Interview
- Who was listening

COVERING



RESOURCES INCLUDED

- Interviewing Part 2 Guidelines
- Suggested Lesson Plan: Conducting the Interview
- Lesson Plan Template
- Worksheet: Top tips for Interviewing

USING

